



June 2, 2010

Dear Exhibitor,

Can you believe that it is that time of year again???? Yes, it is time to think about applying to exhibit at the IFLTA fall conference November 4-6, 2010 in Indianapolis! Yes, of course you'll want to be here...so don't hesitate... send in your application form and check now while you're thinking about it! You may now download both the general information form and the application form from the IFLTA website (www.iflta.org) Also available on the website are: session proposal applications, raffle information and Hotel information and deadlines.

As you read through your application materials, please note several very important items....

- Exhibitor's raffle time (4:15- 5:15 on Friday during wine and cheese hour)
- Set up time (6:30-11:30pm Thursday)
- Tear down time (Earlier this year- 1:00 on Saturday)
- The 6th Annual Special Raffle for Exhibitors (easy to enter and the prize is GREAT!)
- Availability of conference luncheon to exhibitors (please read the guidelines)

Also take note of several crucial deadlines:

- Application deadline- Sept. 15, 2010 (check and registration must be received by Sept. 1 in order for your company to be listed in the program)
- Session proposals – July 27, 2010
- Refund deadlines- Sept. 15- 100%, Oct. 15- 50% & after Oct. 15- 0%

I look forward to working with each and every one of you, and should you have any comments, questions or suggestions, please let me know. Thank you for planning to exhibit at our 2010 conference.

Sincerely

Jill Canady-Hickey

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