

Minutes  
IFLTA Board of Directors  
West Lafayette HS, West Lafayette, IN  
December 8, 2007  
10:15 a.m. -2:04 p.m.

Attendance:

Officers: Angelika Becker, Silvana Falconi, Sarah DeMaris, Nicci Saari

Non-Officer Directors: Kelly Sax, Molly Jeon, Mindy Zhang, Kathy Darnell, Carol Goss

Ex-Officio: Adriana Melnyk

1. The meeting was called to order at 10:15 a.m. by Angelika Becker, IFLTA President.
2. The minutes from the Aug. 11, 2007 were posted to the IFLTA website. A motion was made by Sarah DeMaris, IFLTA Immediate Past President, for Nicci Saari, IFLTA Secretary, to change names of nominees for IFLTA 2007 officers and for the IFLTA Board to approve the minutes as corrected. The motion was seconded and approved.
3. Angelika distributed the Treasurer's Report submitted by Lisa Calvin, past IFLTA Treasurer. The total assets for IFLTA equal \$60,181.56. Angelika provided 2007 Conference Data related to the IFLTA budget. Items noted were that food costs were significantly higher this year than in years' past at the Holiday Inn, using student ambassadors from the Indianapolis area saved money on hotel expenses, and that we pay no rent for meeting rooms or the AV room in the Holiday Inn. Angelika moved to approve the Treasurer's Report as submitted. The motion was seconded and approved.
4. Angelika submitted the 2007 Conference Report with basic statistics and descriptions. Some of the main statistics noted were that there were 717 in attendance at the conference (significantly higher than in years' past), including 246 at the Friday lunch, 182 at the Saturday lunch, and that 123 guest rooms were used. The Thursday evening wine-tasting event was very well received according to conference evaluations and observations. The New Teacher workshop was very crowded this year. Adriana Melnyk noted that it was about half pre-service and half new teachers and that we look at ways to better accommodate these two groups. She made a suggestion to possibly divide these two groups as we become larger.
5. A theme for the IFLTA 2008 Conference is still under discussion but Angelika proposed to use something related to technology. Board members were asked to send input to Silvana Falconi, IFLTA Vice President, as she begins to prepare for the conference. Sarah Demaris proposed that we explore the beginnings of IFLTA and to find the starting date for the conference so that, rather than a titled theme, it could be "IFLTA's (40<sup>th</sup>, for example) Annual Conference". Sarah agreed to research the history by asking past officers such as Alan Garfinkel, Tom Alsop, and others. Two specific strands

for 2008 sessions will be related to Technology and Beginning Teachers. Elizabeth Bays' Japanese presentation was selected as The Best of Indiana representative to be sent to Central States. A motion was made that the board give financial support of up to \$500 for another finalist for the Best of Indiana, Latin teacher Rebecca Bush, to attend Central States as well. The motion was seconded and approved.

6. The Meeting Connection, our outsource group for registrations this year, was discussed. Sarah Demaris suggested that we consider several other uses for The Meeting Connection, such as: helping IFLTA locate another venue for future conferences (depending on Holiday Inn's decision to expand or not in Jan. 2008), letting them be the main communication with the hotel in terms of logistics (AV equipment in rooms, coffee in exhibit area, etc.), and creating and printing the conference program. Angelika moved to ask that The Meeting Connection increase their responsibilities at the IFLTA conference based on Sarah's suggestions. The motion was seconded and approved.
7. The IFLTA Conference Committee Reports for 2007 were presented and discussed. IFLTA is still in need of someone to be in charge of the Teacher of the Year Committee. Nicci Saari reported on the Poster Contest Report as a representative for Julie Canady. Randy Rothbauer, Pike High School is the new Poster Contest Chair. It was recommended to the board to encourage more entries at the elementary level in the contest. Notecards did not sell as hoped. Angelika suggested that the postcards and T-shirts be moved to the exhibitor's area instead of registration so that they would be more available and visible throughout the conference. Angelika noted that Scholarship Grants were given to 13 out of 14 applicants in 2007. Kathy Darnell gave the Exhibitor's Report. She asked the Board to pass along to her names of any Central States exhibitors that they would like to see at IFLTA. A suggestion was made to offer the conference lunch to exhibitors for \$20 as a to-go lunch and to revisit choices for hospitality room refreshments for the exhibitors in an effort to cut costs. Reena Evans was not in attendance but it was noted that approximately 40 schools were represented in the Creative Project Contest. Nicci Saari agreed to ask Sylvia Hyde if she would like to be the Creative Project Conference Chair for 2008.
8. Carol Goss gave the Website Manager's Report. Carol reported that only a handful of teachers took advantage of the opportunity to post their IFLTA 2007 Conference session handouts online and suggested that presenters offer "handout teasers" (simplified or shortened versions of their session) that could be posted on the website prior to the conference to spark interest. Carol proposed that The Meeting Connection be used in gathering e-mail data from presenters to help send the word out to presenters to submit their "handout teasers" online. The draft of the new version of the IFLTA website was displayed and discussed. The need to create one uniform IFLTA logo for all Web headings, stationary, and programs was discussed as well.

9. Adriana Melnyk presented information from the Indiana Dept. of Education. Progress is being made for teachers in Indiana to receive K-12 licensure in World Languages in regards to teachers who have Secondary licenses being able to add on Elementary certification and for Indiana to adopt a K-12 licensure for all new World Language teachers. Adriana noted that the future of certification requirements for language teachers in Indiana could include more proficiency-based testing.
10. Angelika discussed two Old Business items; the ACTFL Delegate Report and the Strasheim Scholarship. Regarding the ACTFL Delegate Report, Angelika noted the Teacher-to-Teacher Initiative and mentioned it might be worthwhile to look at using something like this at the IFLTA Conference. The Strasheim Scholarship was not awarded in 2007 due to lack of applications. This award can be used for up to \$1500 of professional development for teachers. Angelika noted that the deadline to apply is March 1, 2008 and to get the word out to all fellow World Language teachers.
11. Angelika discussed New Business items. Angelika proposed that IFLTA Delegates to CSC and ACTFL get a reimbursement by IFLTA to cover expenses. Sarah moved that IFLTA provide up to \$250 per person for up to 3 delegates to Central States and up to \$250 per person for up to 2 delegates to ACTFL. The motion was seconded and approved. Laura Terrell will be our representative for the CSC Extension Workshop. Jill Woerner was mentioned as a possible candidate to attend as our representative for the CSC Leadership workshop. Angelika suggested that the IFLTA Newsletter be distributed as 1 paper newsletter in the Spring (publication date Mar. 15 with Feb. 1 submission deadline), and 1 online newsletter in the Fall (publication date Sep. 15 with Aug. 1 deadline), with a conference reminder postcard in addition. The IFLTA Board looked at Matt Miller as a possible candidate for IFLTA Newsletter Editor. Angelika suggested that IFLTA place money in an endowment to be used for scholarship funds. Angelika will get more information from the accountant and the IFLTA Board will vote online to determine if an endowment will be sought.
12. Reports from constituent organizations were given, including feedback from IFLTA workshops given by the organizations. Adriana suggested that IFLTA offer some more general and non-language specific workshops in addition to the language specific workshops. Highlights from each organization include:
  - AATF- have begun to offer scholarships, have elected new officers, and are exploring the possibility of a mini-grant at the national level
  - AATF-NW- 2 members have received scholarships for an immersion experience in Quebec, they are hosting 2 immersion dinners, and participating in the National French Test, as well as holding a textbook blog
  - AATG- they are hosting an immersion workshop and participating in the National German Exam

- IATJ-the Annual Japanese Olympiad will take place Mar. 1, 2008 sponsored by Depauw University, and there will be a workshop for teachers on Differentiating Instruction in April with Deb Blaz
- IN-NELL- their conference will be a joint conference with NNELL on Jan. 25 at Sycamore School and Jan. 26 at Park Tudor School, they have a new website and newsletter
- IAATSP- new updates for the Concorso this year, the Dia De Inmersion will be held Sat. Sep 20 at IUPUI with Peru as its theme
- ICLASS- enrollment in Chinese has increased teachers from 8 to 23 statewide, professional development needed to increase/encourage new teachers, Statewide Chinese Fair will be held in Mar. or Apr. 2008 at the Institute of Indianapolis

13. Meeting Dates for 2008:            March 29, 2008 (Bloomington, IN)  
     May 3, 2008    (Indianapolis, IN)  
     August 9, 2008 (West Lafayette, IN)  
     November 6, 2008 (conference)  
     November 6 – 8, 2008 at the Holiday Inn Airport

Meeting adjourned at 2:04 p.m.

Respectfully submitted by: Nicci Saari, IFLTA Secretary